



MEET ME...

Evaluation Brief

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TERMS OF BRIEF

WHAT WE ARE OFFERING

Brief:

Evaluation and Research: The Future of Meet Me...

Fee:

£3,000 inclusive of travel, expenses and VAT

Contract:

Freelance Contract with Entelechy Arts

Contract Start Date: January 2026

Final Presentation: June 2026

Responsible to:

Sophie Merriman - Meet Me Producer



**We were shortlisted for the
Art Explora Academie des
Beaux Arts Award 2023**

Championing new forms of
audience engagement and
participation in the arts.

Key Contact

Creative and Engagement Programme staff, Executive team, the wider Albany team as required. Entelechy Arts staff.

Working Arrangements:

Flexible and remote working available with the role. Including mutually agreed dates, with Sophie Merriman, for meetings and introductions at the Albany to meet with the wider team and relevant members.

BACKGROUND

We are seeking an evaluator or researcher to conduct a review on the current state of play in the Creative, Health and wider sectors in relation to Meet Me..., which will inform and shape the future of the project.

About Meet Me...

Meet Me is a partnership project, led by the Albany and Entelechy Arts. Meet Me at the Albany is a weekly arts and social club for over 65s, bringing together formerly lonely or isolated older people together to work with artists to learn or rediscover creative skills, make friends and have agency over their social lives.

Starting in 2013, over the past 10+ years Meet Me at the Albany has been a space where members have explored everything from circus workshops, enjoyed jazz and classical music performances, created sculptures, written poetry or sung in the choir. Under the Meet Me umbrella there is a movies club, cultural and creative trips and a phone offer for those joining remotely. We track and understand the impact the projects have on people's health and wellbeing, and we continue to challenge ageist stereotypes, support and develop individuals' confidence in their creativity and balance high quality artistic experiences with a person-centered approach.

Now we are looking ahead to the next 10 years and how our programme must innovate and evolve with our members and the wider landscape and be relevant and ambitious for the older people of the future.

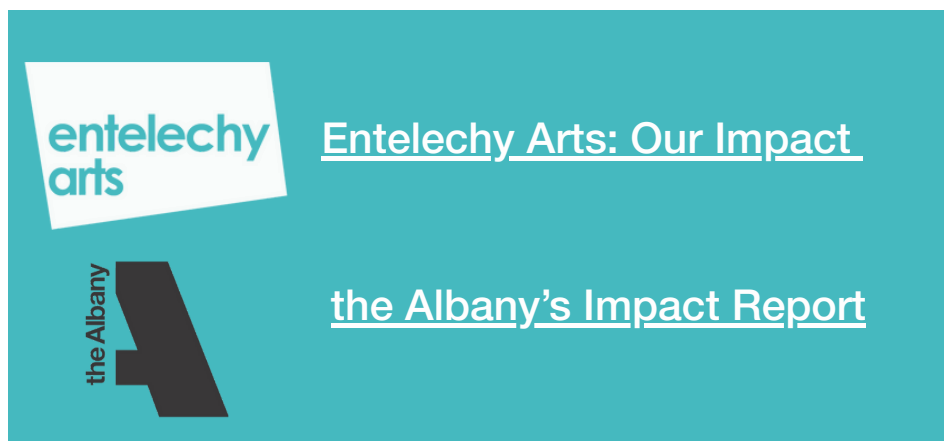
Partnership Working

Entelechy Arts and the Albany share a vision for a thriving society where older people flourish by engaging with, and contributing to, the cultural and social life of their communities. We believe that the arts offer a space for people to meet, to celebrate, to experience each other and the world: a space to inspire our individual and collective imagination. We believe the arts are an essential component in sustaining healthy and resilient lives and in creatively transforming communities.

Entelechy Arts and the Albany work together as partners to jointly develop and curate a portfolio of Meet Me projects, with Meet Me at the Albany at the heart of this work. Entelechy Arts and the Albany have an equal relationship sharing leadership of the Meet Me programme even when projects lend themselves to greater deliver to one specific partner.

Entelechy Arts contributes over 30 years' experience of developing co-produced work with older people, including those living with profound and complex disabilities. The Albany contributes a thriving arts and community hub anchored in Deptford with a national reach and perspective, expert in supporting artists and companies to come together to make work with and for the local community.

Delivery of the MM programme is led by the MM Producer (Albany), working daily with the Relationships and Access Coordinator (Entelechy) and Programme Coordinator (Entelechy – lead on Meet Me on the Move and Meet Me at the Movies). The MM producer works with wider teams across the organisations, including operations, marketing, monitoring, finance and fundraising.



AIMS AND OBJECTIVES

We want this evaluation to combine reflection with foresight. We are not asking for a simple catalogue of activities or a safe retelling of what we already know. Instead, we want a rigorous horizon scan and a judgement-led analysis that identifies how the wider field is evolving, how others are responding, and what new opportunities those changes create for Meet Me.

Key questions for the evaluation

- What significant structural, cultural, policy or contextual changes are taking place in creative ageing?
- How are other funders, organisations and practitioners responding to those changes? What models or practices look most promising?
- What risks should we be aware of as the field evolves?
- What are the most compelling opportunities and strategic choices for the next ten years?

Approach

- A critical, evidence-led analysis — not a descriptive report. We want judgement and prioritised recommendations.
- A horizon-scan section showing emerging trends, brief case studies, funder responses, and plausible scenarios for the next 10 years.
- Case studies or examples that illuminate learning and illustrate alternatives (positive and negative).
- Challenge our assumptions. Surprise us with fresh perspectives, even radical ones, provided they are reasoned and practical.

What we don't want

- A retelling of what we already know
- A descriptive chronology of activities without judgement or strategic direction.

Final Findings

The final findings must be presented in an accessible and inclusive format. This piece of work will be used by the Meet Me management team to make strategic decisions about next steps. It will also inform and shape discussions with our existing stakeholders including artists, members and volunteers.

The main point of contact will be the Meet Me producer who can provide historical and current context and programme information.

REVIEW ARRANGEMENT

The Albany is a fast-developing organisation, and it is to be expected that this post may change and evolve over time. Changes to the project will be subject to periodic review in consultation with the post holder.

“It was a beautiful session. There’s something of all of us going into those lyrics”

Meet Me... member on singwriting project



HOW TO APPLY

Please submit a copy of your CV, along with a proposal via our [online platform](#).

The Proposal should be no longer than 2 sides of A4 and can be uploaded as a Word or PDF.

If you wish to submit a recorded version this must be no more than 5 minutes. Send your application via vacancies@thealbany.org.uk with Meet Me Evaluation as the subject line.



Timelines

Application deadline:
12noon, Thursday 27 November

First interviews:
w/c 8 December

A Reference from a previous piece of work will be requested as part of the application process.

We will be in touch with all candidates regardless of whether you have been shortlisted or not, but the timing of this will depend on the current status of your application.



In your application, along with your CV please provide a proposal addressing these questions:

1. Why are you interested in this brief and doing this work?
2. Please highlight your skills and experience utilising examples of relevant past work that illustrates your suitability for this role.
3. Outline your methodology and approach to this piece of work.
4. What challenges or limitations do you foresee and how can they be overcome.
5. Finally, outline how you would use the budget available.

"I feel relaxed and comfortable since [I've] been here....Dance helped me move my limbs, it was a treat!"

Meet Me... member



OUR HIRING POLICY



The Albany aims to encourage a culture where people can be themselves and be valued for their strengths. It's important to us that our team represents the same diversity of audiences and artists we welcome into our venues every day.

We have a dynamic and flexible internal culture that gives employees control over the way they work and supports wellbeing. We will be as flexible as we possibly can be when supporting staff to balance their work and their personal lives. We are keen to have a conversation to find practical solutions to accommodate candidates' own situations whilst meeting the needs of the organisation.

You may not have worked in a cultural organisation before, perhaps you have worked in music, events, in management & leading teams – these are all very transferable contexts. We are keen to hear from a diverse range of candidates from all backgrounds, drawing on different perspectives, experience and knowledge.

We particularly encourage people to apply who have lived experience of the Black and Global Majority communities we serve. The Albany will offer an interview to anyone who identifies as a person who is D/deaf or disabled who meets the essential criteria.

If you would like support to think about how your experience is transferable to this role; or would like to ask us practical questions about the organisation, role or the recruitment process, you can book a confidential conversation with our recruitment contact.

We believe in fair recruitment. We will ensure everyone who wants to be a part of the Albany has the resources and confidence to apply. Feel free to contact us online, over the phone or in person if you need further assistance, or require the recruitment pack or application in a different format.

Recruitment contact: Ceri Ellen Payne

☎ 020 8692 4446 ext.206

✉ vacancies@thealbany.org.uk



The Albany, Douglas Way, SE8 4AG
The Albany is a registered charity number 1112521

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 Paul Hamlyn
Foundation



Supported using public funding by
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ENGLAND**

